

# Analyst – Intellectual Property IRICoR

## Description of the mandate

The analyst will work in close collaboration with the IRICoR team, external patent agents and scientists assigned to projects in portfolio. He/She will provide support to intellectual property (IP) activities, will maintain the IP portfolio and carry out preliminary searches to support projects in development.

## Main duties

- Conduct preliminary IP searches and analyses related to active and potential projects; i.e. prior art searches, patentability searches, IP landscape and freedom to operate analyses;
- Carry out searches for competition and technologies of interest, with respect to IP;
- Maintain patent and billing database (Orbit Asset);
- Manage documents and emails related to the filing of new and ongoing patent applications;
- Support in drafting and coordination of invention disclosures.
- Support in drafting and prosecuting patent applications, including draft responses and liaising with outside patent counsel.
- Providing assistance in planning and preparing budgets for intellectual property projects
- Assisting the Senior Manager – Intellectual Property with the presentation of the patent portfolio and related projects;
- Other administrative tasks may be required.

## Profile sought

- Master's degree in an appropriate specialty field or an undergraduate university degree in an appropriate specialty field in life sciences and 2 years of experience relevant to the research project. Specialized skills or expertise may be required;
- Significant professional experience in a similar position as part of a public research valorization department, university or research organization, or in the IP department of a company;
- Experience in intellectual property (patents);
- Experience using research tools (Scifinder, Orbit Patent Intelligence, web-based resources) would be an asset;
- Ability to work as part of a team while also being autonomous;
- Ability to manage several concurrent timetables;
- Ability to work in French and English, both spoken and written.

## Job information

Syndicat des employés et employées de la recherche de l'Université de Montréal

Posting period: February 23, 2021, to March 19, 2021, inclusively

Salary range: R2 - \$53,624 to \$78,749

Pavilion: Marcelle-Coutu

Work schedule: Full-time

Start date: As soon as possible

## Our offer

A diversified and interesting career opportunity;

A comprehensive benefits program and pension plan;

A favourable annual vacation policy;

Easy access by public transportation.

## How to apply

Submit your application online, by pressing the "Postuler emploi" button. If this is your first online employment application, you must first create your profile.